



JOB VACANCY

Assistant Teacher – Head Start

Part Time (30 Hours) | Non-Exempt

Salary range \$15-17

CAPIC Head Start

Serving the communities of Chelsea, Revere and Winthrop MA

We are seeking a talented individual to join our diverse team of dedicated early childhood professionals. The Assistant Teacher is a part-time/permanent member of our team.

30 hours per week / 39 weeks per year (potential for expanding to full year). Six hour shifts are scheduled between 7:30 am and 5:30pm

Program Highlights:

- Team approach to supporting children and families to be ready for kindergarten.
- Committed staff: average length of teacher service at CAPIC is 11+ years.
- High quality learning environments with program wide implementation of the Pyramid Model, OWL and Building Blocks curriculum.
- Focus on building strong family participation and engagement in all aspects of program.

We offer:

- Mission driven work that makes an impact on the lives of a culturally diverse population of low-income families.
- Support, coaching, and training throughout the year.
- Outside classroom time for planning and completion of child assessments (TS Gold).
- Excellent benefits including: vacation, sick leave, 403B, tuition reimbursement, health, dental and more.

Your skills and qualifications:

- Minimum of High School Diploma or Equivalency, 9 months work experience in preschool setting, and completion of Child Growth and Development course. Willingness to enroll in CDA or Associate's in Early Childhood Education degree program.
- Preferred: CDA or AA degree in Early Childhood Education Must have strong computer skills, and experience utilizing TS Gold preferred.
- Enthusiasm and capacity to learn/implement OWL and Building Block curriculum.
- Experience working in early childhood setting serving a diverse population of children.
- Bilingual Spanish speakers are encouraged.

Submit resume and cover letter online or mail to:

Dianne Curtin
Head Start Director
67 Crescent Ave.
Chelsea, MA 02150
dcurtin@capicinc.org

****Community Action Programs Inter-City (CAPIC) is an Equal Opportunity Employer****